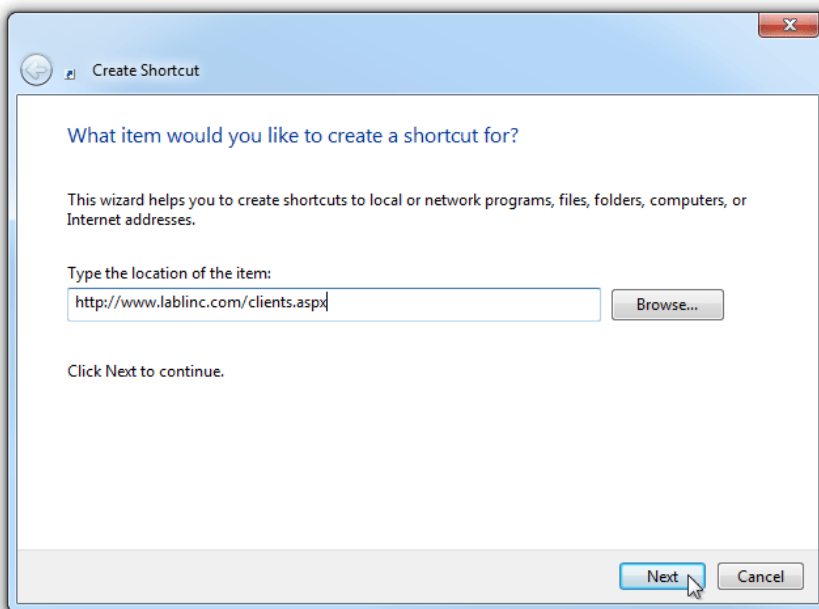
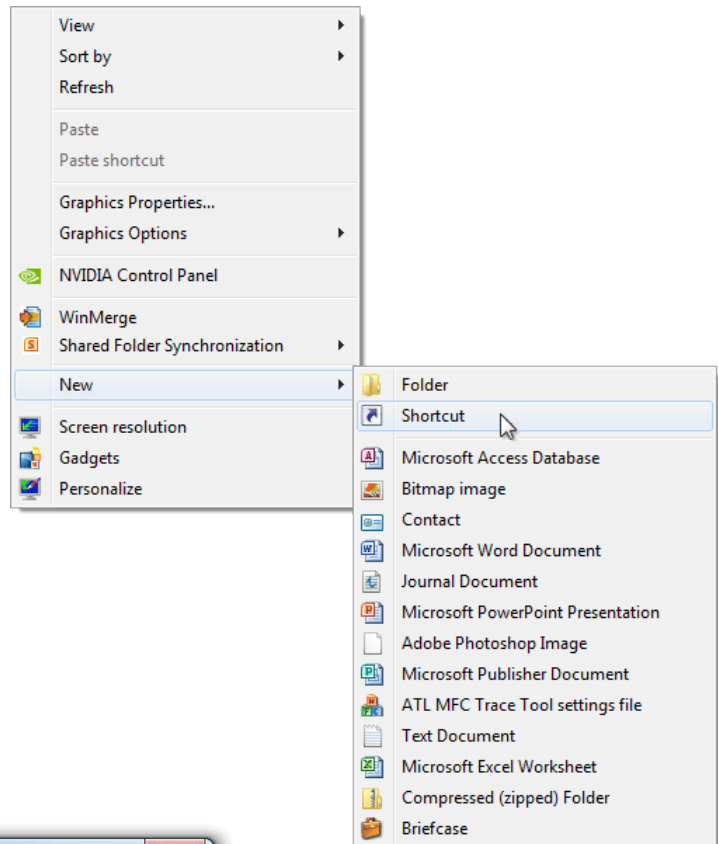


## How to update your Nebraska LabLinc desktop shortcut



**Step 1:** Locate and delete any existing shortcut on your desktop that is labeled “Nebraska LabLinc” It will look similar to the image on the left.

**Step 2:** On your computer, right mouse click on the background of your computer desktop. You will be presented with a menu similar to the image on the right. As shown in the image, mouse down to the “New” category and then over to the “Shortcut” link.

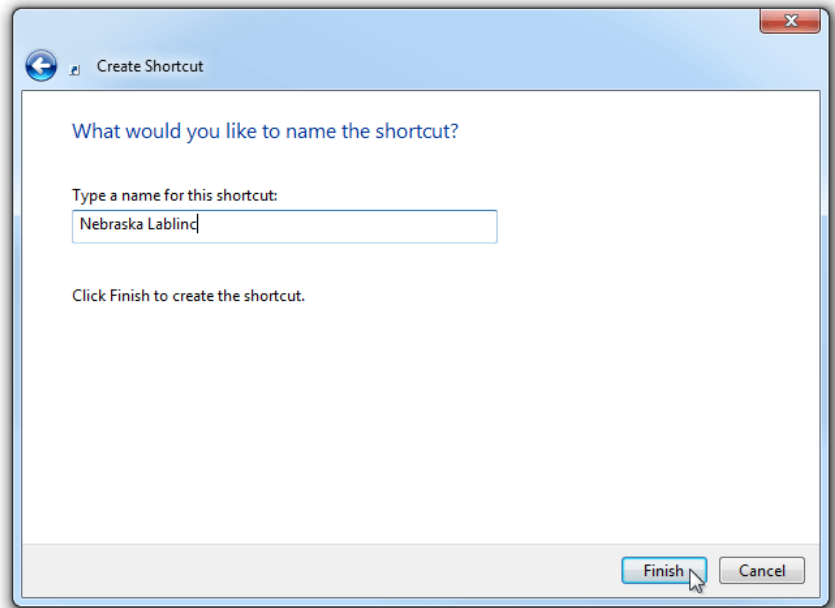


**Step 3:** After choosing “Shortcut” from the menu shown above, you will be presented with the window shown on the left. Type in the location:

<http://www.lablinc.com/clients.aspx>

in the text box provided followed by pressing the “Next” button.

**Step 4:** Next you will be presented with the following window as shown on the right. Type “Nebraska LabLinc” in the text box provided followed by clicking the “Finish” button located at the bottom of the window as shown on the right.



**Step 5:** You are done, you can find your new desktop shortcut by minimizing any windows you have open. Depending on your default internet browser, your new shortcut may look like one of the following. If you do not see an icon like the following, look for the icon with the name “Nebraska LabLinc” to be sure.

